



Job Description: Class Teacher

Job Title: Class Teacher

Salary: Main Pay Scale

Job Purpose:

The Class Teacher will:

- Teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- Maintain the positive ethos and core values of the school and Trust, both inside and outside the classroom;
- Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;
- Ensure that the current national conditions of employment for schoolteachers are met.
- Meet all National Teacher standards.

Main Duties:

The Class Teacher will:

- Implement agreed school policies and guidelines;
- Support initiatives decided by the Head of School and senior staff;
- Plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- Be able to set clear targets, based on prior attainment, for pupils' learning;
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- Keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
- Report to pupil progress meetings half termly providing information and being accountable for pupils' progress.
- Report to parents on the development, progress and attainment of pupils;
- Maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
- Mark student's work according to school's policy including regular 'next step' feedback.
- Participate in meetings which relate to the school's management, CPD, curriculum, administration or organisation;
- Communicate and co-operate with specialists from outside agencies;
- Lead, organise and direct support staff within the classroom;
- Participate in the performance management system for the appraisal of their own performance, or that of other teachers.



Person Specification: Class Teacher

| | Essential | Desirable |
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| Qualifications | Qualified Teacher status | Evidence of continuous INSET and commitment to further professional development |
| Experience | The Class Teacher should have experience of: teaching at Key Stage | In addition, the Class Teacher might have experience of: teaching across the whole Primary age range; working in partnership with parents. |
| Knowledge and understanding | The Class Teacher should have knowledge and understanding of: the theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies); statutory National Curriculum requirements at the appropriate key stage; the monitoring, assessment, recording and reporting of pupils' progress; the statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection; the positive links necessary within school and with all its stakeholders; effective teaching and learning styles. | In addition, the Class Teacher might also have knowledge and understanding of: the preparation and administration of statutory National Curriculum tests; the links between schools, especially partner schools. |



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| <p>Skills</p> | <p>The Class Teacher will be able to:</p> <ul style="list-style-type: none"> promote the school's aims positively, and use effective strategies to monitor motivation and morale; develop good personal relationships within a team; establish and develop close relationships with parents, governors and the community; communicate effectively (both orally and in writing) to a variety of audiences; create a happy, challenging and effective learning environment. Provide high quality feedback 'next step' marking. | <p>In addition, the Class Teacher might also be able to:</p> <ul style="list-style-type: none"> develop strategies for creating community links. |
| <p>Personal characteristics</p> | <ul style="list-style-type: none"> Approachable Committed Empathetic Enthusiastic Organised Patient Resourceful | |